

**SASKATCHEWAN DENTAL ASSISTANTS' ASSOCIATION
REPORTS FOR THE 2016 ANNUAL GENERAL MEETING
SATURDAY, APRIL 1, 2017
9:00AM – 10:15AM
CONEXUS ARTS CENTRE
200A LAKESHORE DRIVE, REGINA, SK**

AGENDA

- 1) Call to Order
- 2) Confirmation of a Quorum
- 3) Additions to the Agenda
- 4) Adoption of Minutes of Last Meeting (Reference #1)
- 5) Council Reports
 - a) Officers
 - i) President (Jill Nault)
 - ii) President-Elect (Karly Edwards)
- 6) Staff Reports
 - a) Executive Director
 - i) Strategic Outcome Report
 - ii) Auditor's Statement (Reference #2)
 - b) Professional Development Coordinator
- 7) Special Committee Reports (as required)
- 8) Acceptance of Reports
- 9) Old Business
- 10) New Business
- 11) Awards
 - a) Certificates of Appreciation
 - b) Certificates of Recognition
 - c) Awards
 - i) Saskatchewan Polytechnic Student Participation Award
 - ii) 25 Year Service Awards
 - iii) Susan Anholt Mentorship Award – Kerrie Kreig
 - iv) Marg Steckler Award of Excellence - none
 - v) Honorary Membership - none
 - vi) Honorary Life Membership – none
 - vii) Past President's Award – none
- 12) Adjournment

PRESIDENT'S REPORT: Jill Nault, R.D.A. [this report will be supplemented verbally at the AGM]

Mission: The Saskatchewan Dental Assistants' Association provides public protection through the regulation of competent practitioners; promotes excellence in oral health care and advocates for the health and safety of dental assistants.

Vision: "Respected, Responsible, Educated Oral Health Professionals".

I will take this opportunity to welcome members to our fifty-ninth annual general meeting and update everyone about events that have taken place over the past year. Council's main responsibility is to set direction, monitor the activities of the SDAA and direct the Executive Director.

Direction/Vision:

- An environmental scan is conducted at each meeting of council.
- Final Membership Statistics for 2016:

Practice:	1132
Restricted Practice:	0004
Temporary Restricted:	0026
Non-Practice:	0199
TOTAL:	1361 (includes Honorary Life: 011)
New Registrants during 2016:	0085
Attrition from 2015 to 2016:	0079

Budget:

- The 2017 budget was approved in April, 2016. Council annually approves the budget and reviews income and expenses at each meeting in relation to the budget.
- Our licence fees have remained constant in 2017.
- The Commission of Dental Accreditation grant amount is \$8.37 per capita in 2017. The cost is based on the number of site visits required annually and changes every year.

Governance:

- Council has reviewed a “Executive Director Monitoring Reports” at all meetings in accordance with the schedule.
- Sections of our policy governance are being reviewed annually according to a three-year schedule.
- Council held an in-camera session to discuss the annual review of the Executive Director.
- Council welcomed Lisa Christianson, RDA, Colleen Kennedy, RDA and Dawn Schmaus, RDA during 2016.

EXECUTIVE DIRECTOR/REGISTRAR: Susan Anholt, R.D.A.

The Annual Report is our report card. The Council defines the Mission, Vision and Strategic Outcomes. Staff has the responsibility to ensure that the mission, vision and outcomes are accomplished by various staff activities. The following provides an overview of SDAA activities.

Regulation:

- 1. *Ensure regulatory standards by adhering to the Regulatory Bylaws including CDAC accreditation, NDAEB examinations and standardized curriculum.***
 - Partnerships with the NDAEB, Commission on Dental Accreditation of Canada (CDAC), and Canadian Dental Assisting Regulatory Authorities (CDARA).
- 2. *Monitor incorporation and out of province practice ownership relative to RDA practice or employment issues.***
 - Developed draft guidelines for Contract Relationships in partnership with SDHA and SDTA.

Oral Health Initiatives

- 3. *Encourage oral public health initiatives through collaboration within the dental professions.***
 - SDAA is an active member of the SOHP LTC committee which has presented to proposal for oral care in LTC for presentation to the Ministry of Health.”
 - Promoted National Dental Hygiene Week; April 9 – 15.
 - Promoted “Dental Day” (May 7) at Saskatchewan Polytechnic Dental Division.
 - Promoted and participated in the April “Smile Drive’ Initiated by Canada’s Tooth Fairy.
- 4. *Expand workplace opportunities including long term care, public health initiatives and expanded function.***
 - SDAA has continued to support the “Dental Assistant Care Plan” proposal for Long Term Care Facilities.
 - Our teaching kits for presentations to children and LTC facilities continue to be used regularly.
 - Supported expanded function for RDA’s in Provincial Enhanced Oral Health Services (Screening, ART).
- 5. *Monitor labour market supply and demand for dental assistants.***

- Monitoring shortages in profession through the activity on the Job Board, collecting month-end statistics for the Labour Market Planning and Systems Support Branch.
- Participated on a CDSS Committee to strategize regarding labour market shortages of RDA's.
- In communication with two colleges to encourage the location of a dental assistant program in Saskatoon.

Member Wellness

6. Circulate the provincial needle stick policy to every dental office along with related Saskatchewan Health protocol.

- Needlestick policy is posted on the website and the list of PEP sites which are available throughout Saskatchewan is posted on the website.

7. Continue to encourage dental offices to provide benefit plans to employees.

- Assisting Highlights as circulated to dentists promotes benefit plans.

8. Increase member and employer awareness of the labour laws relative to lunch and physical breaks with the aim of keeping our membership healthy.

- Information on website and Accent issues.

Competencies & Ethical Practice

9. Registered Dental Assistants must be current with the 'Infection Prevention and Control Standards for the Oral Health Facility'.

- The SOHP "Infection Prevention and Control Standards" for Saskatchewan are posted on the SDAA website along with a refresher course and post-test. A review committee has been formed.
- Continue to advocate to Saskatchewan Polytechnic for an online Sterilization Technician course.

10. Ensure safe and ethical practice through licensure and encouragement to report scope of practice infractions.

- CPR became mandatory over a three-year period.
- 15 professional development credits per calendar year.

11. Educate the public about the role and scope of practice within the dental assisting profession.

- Public website.
- Promoted "National Non-Smoking Campaign".
- Promoted "World Tobacco Free Day".

12. Conduct a comprehensive competency review.

- A complete competency review was completed in 2016.

13. Inform employers regarding the current licensure status, salary expectations and benefits of Registered Dental Assistants'.

- The Proposed Salary Guide was increased by 1.8% for 2017 and along with the 'Assisting Highlights' newsletter was circulated to all dentists in Saskatchewan.
- Promoted SDAA Benefits; the health insurance program available to dental assistants to dentists.

14. Encourage positive attitudes, professionalism and mutual respect within the workplace and the oral health profession.

- SDAA celebrated Dental Assistants Week on March 6-12 and promoted the week to all dental offices.
- The SDAA Benefit Plan is available to our members. Information is available at www.sdaabenefits.ca
- Continued to advertise the CDSS **Team Assistance Program** to encourage members to deal with personal issues that may affect their work.
- Held a '**Member Forum**' at the 2016 conference to increase communication with the membership.

15. Provide all dental assistants in Saskatchewan access to educational programs and courses that encourage professional and personal growth that include the development of interpersonal and negotiation skills.

- Seminars in November and April.
- Co-hosted Saskatchewan Oral Health Professions – Conference Sept 15-17, 2016
- Orthodontic Assisting, Fall, 2016
- Radiation QA for Dental Offices – ongoing
- Gingival Retraction Cord Workshop – October 29, 2016

16. Ensure that members are aware of the Health Information Protection Act rules.

- Website resources.

Effective Administration:

17. SDAA is fiscally accountable.

- SDAA operates within an approved budget.
- Council reviews Income & Expense/Budget Comparison Statement and Balance Sheet at every meeting.
- The auditor is appointed through the Annual General Meeting
- The Auditor's Statement is approved by Council for presentation to the AGM.
- Auditor's Report is circulated to the membership for presentation to the AGM in accordance with The Dental Professions Act.
- A second signatory receives cheques, copies of invoices and a cheque log twice a month and applies the second signature to all cheques.
- All Officers receive an Income & Expense statement, Balance Sheet and general ledger print-out on a monthly basis.
- The P.D. account income is deposited to main account to ensure that all SDAA transactions undergo annual audit.
- Increased email contact with members, including links to annual reports etc.

18. SDAA manages through policy governance.

- All members of council have the opportunity to review and comment on the executive director evaluation.
- A complete policy review schedule has been established and enacted.

19. SDAA assess council for demographic balance and work towards appropriate succession planning.

- Succession planning is reviewed annually.
- Council demographics have been reviewed as part of the term of office annual report.

I am employed approximately 4 days per week by the SDAA. Tracey Taylor is employed two days per week as Professional Development Co-ordinator with primary responsibility for all data entry and professional development. Tracey is assigned the responsibility of SDAA representation on the SOHP Conference team. The SDAA office remains located at 603 Third St. in Kenaston.

President Jill Nault has followed in the footsteps of her predecessors and has provided excellent, forward thinking leadership for the dental assistants of Saskatchewan throughout 2016. Your council is very focused on the competencies of Registered Dental Assistants and they will continue to move the profession forward in a way that protects the public and recognizes your capabilities. It my pleasure to work with your council. We look forward to continued success in 2017 and onward!

Required Motions:

MOTION: THAT the SDAA audited financial statement for the period January 1, 2016 – December 31, 2016 be accepted as presented.

MOTION: THAT Virtus Group is appointed to audit the financial statements as of yearend December 31, 2017.

PROFESSIONAL DEVELOPMENT: Tracey Taylor

In 2016 SDAA offered three professional development seminars. These seminars are aimed primarily at dental assistants in the province but they are also open to other dental professionals, all have been very well attended. Since the 2016 AGM we held our final seminar of 2016 on Saturday November 5th at Evraz Place in Regina. The morning speaker was Angela

Severance who is an American dental assistant and CAD/CAM expert, her presentation featured CAD/CAM technology in the dental office. The afternoon had two presentations; Foot Care and the dental professional followed by information regarding the Saskatchewan Pension Plan.

The area of professional development will see a few changes in 2017. Due to changes in the planning and execution of the annual SOHP Conference the SDAA and the SDHA will partner in offering excellent professional development opportunities. To provide balance throughout the year as well as between the two major centres in SK seminar dates have changed. In 2017 SDAA and SDHA will be offering a total of four professional development events. The SDAA will host two events; today's one day event which features a PD seminar following the AGM and September 29 – 30, 2017 at the Willows in Saskatoon. The SDHA will offer two events; April 28 – 29, 2017 in Saskatoon and October 14, 2017 in Regina. The SDAA and the SDHA will collaborate in planning all these events to ensure a balance of topics and relevance to both association members. Please watch the SDAA and SDHA websites for upcoming events.

The SDAA remains dedicated to offering quality professional development speakers and events. We run these events as a service to our members on a cost recovery basis. The cost of registration has not increased since 2010. Unfortunately, in the past seven years the cost of everything else has increased significantly. To maintain the same level of quality in speakers, venue and meals, the fees for SDAA Professional Development events will increase in 2017.

With the member management system in place members have the ability to register for all SDAA seminars online through the member portal and are encouraged to do so. Payments can be made through your online banking system using the same procedure and account number as your annual license fee payments or by mailing your cheque or money order to the SDAA. Non-members also can register for events through the SDAA website.

The SOHP 2016 Conference was held in Saskatoon, September 15 – 17. Thank you to all those who took the time and volunteered throughout that very busy weekend.

REFERENCE #1

**SASKATCHEWAN DENTAL ASSISTANTS' ASSOCIATION
ANNUAL GENERAL MEETING
APRIL 30, 2016
SALON 1, EVARZ PLACE, REGINA SK**

CALL TO ORDER 1. President Cara Breton called the meeting to order at 9:02am; welcoming members to the fifty-eight annual general meeting. Ms. Breton introduced the members of council present.

QUORUM 2. With 61 members in attendance, Ms. Breton declared that the requirement of a quorum (Administrative Bylaws; Section 9.3.2) is met by the members present.

AGENDA 3. Ms. Breton called for additions to the agenda. 11.3iii Certificate of Recognition. There were no additions.

MOTION #1: Colleen Kennedy – Leslie Cochrane / THAT the agenda be confirmed as amended. CD.

MINUTES 4. The minutes of the April 25, 2015 meeting were pre-circulated. Ms. Breton called for errors or omissions. There were none declared.

MOTION #2: Dawn Schmaus – Colleen Kennedy / THAT the minutes of the April 25, 2015 Annual General Meeting be adopted as circulated. CD.

PRESIDENT 5. Ms. Breton greeted the members present. She verbally highlighted her report on activities over the past year noting that Council's main responsibility is to set direction, monitor the activities of the SDAA and direct the Executive Director.

- An environmental scan is conducted at each meeting of council.
- Our new website and web-based Association Management System came online in the fall of 2015.
- Council met with CDAA representatives in October, 2016 and received an update on their activities.
- Final Membership Statistics for 2015:
Practice: 1111
Restricted Practice: 0005
Temporary Restricted: 0023
Non Practice: 0216
TOTAL: 1355 (includes Honorary Life: 011)
- New Registrants in 2015: 0092
- Attrition from 2014 to 2015: 0073
- Council welcomed Karly Edwards, RDA, Doug Finnie, Judith Metcalfe, Pamela Spink & Jenn Zacharias, RDA to Council during 2015.
- Council will bid a fond farewell to Jo-Ann Chatterson, RDA and Stacy Lynnes, RDA at this meeting.

PRESIDENT-ELECT REPORT 6. Ms Nault introduced herself. She reported that she has attended meetings, responded to all emails and has been in contact with the officers on an ongoing basis. Ms. Nault noted that she represents SDAA on the Dental Assisting Program Advisory Committee at Saskatchewan Polytechnic.

EXECUTIVE DIRECTOR 7. Ms. Anholt reviewed the 2016 Auditor's Report and outlined SDAA activities

throughout 2016 to include:

Regulation:

Ensure regulatory standards by adhering to the Regulatory Bylaws including CDAC accreditation, NDAEB examinations and standardized curriculum.

1. Partnerships remain with the NDAEB, Commission on Dental Accreditation of Canada (CDAC), and Dental Assisting Regulatory Authorities [of Canada] (DARA).

Oral Health Initiatives:

Encourage oral public health initiatives through collaboration within the dental professions.

2. Promoted research on “Pregnancy and Oral Care”, Saskatchewan Institute of Prevention.
3. SDAA is an active member of the SOHP LTC committee which has developed a proposal for oral care in LTC which has finalized a proposal for oral care in LTC for presentation to the Ministry of Health.
 - Participated in the Prevalence of Early childhood caries survey conducted by student in the College of Dentistry.
 - Supported ‘Creating a Tobacco Free Future for the People of Saskatchewan’, National Non-Smoking Day and World Tobacco Free Day.
 - Supported “Free Day’ and Saskatchewan Polytechnic
 - Promoted and participated in the April “Smile Drive” initiated by Canada’s Tooth Fairy, whereby dental supplies were collected and distributed to various support agencies.

Expand workplace opportunities including long term care, public health initiatives and expanded function.

- Pursuing the “Dental Assistant Care Plan” proposal for Long Term Care Facilities.
- Our teaching kits for presentations to children and LTC facilities continue to be used regularly.
- Participating in Northern Oral Health Working Group.
- Lobbied for expanded function for RDA’s in Provincial Enhanced Oral Health Services.

Monitor labour market supply and demand for dental assistants.

- Monitoring shortages in profession through the activity on the Job Board, collecting month-end statistics for the Labour Market Planning and Systems Support Branch.
- Participated on a CDSS Committee to strategize regarding labour market shortages of RDA’s.
- Continued to reach out to CDI College to encourage the location of a dental assistant program in Saskatoon.

Competencies & Ethical Practice

Registered Dental Assistants must be current with the Infection Prevention and Control Standards for the Oral Health Facility.

- The SOHP “Infection Prevention and Control Standards” for Saskatchewan are posted on the SDAA website.
- Have lobbied Saskatchewan Polytechnic for an online “Sterilization Technician” course.

Ensure safe and ethical practice through licensure and encouragement to report scope of practice infractions.

- Distributed a list of licensed members and “Assisting Highlights” to all dentists in

Saskatchewan in February, 2015. Dentists are now encouraged to review a current list available on the SDAA website.

- All complaints are documented, addressed or referred as required. There were no complaints from members of the public in 2015. Other inquiries included a claim regarding workplace discrimination, two SHR were contacted regarding title protection in that dental aides cannot use the title dental assistant or designation DA. Three former members were reminded to renew their licences; one complied and two advised that they were not practising intraorally. The Professional Conduct Committee held one disciplinary hearing during which the Discipline Committee found the member guilty of Professional Misconduct and ruled that her licence be revoked and the member be held responsible for the cost of the investigation and hearing.
- Continued Professional Liability Insurance (\$2m) for each member with practice status.

Educate the public about the role and scope of practice within the dental assisting profession.

- Our competency document is posted on our website.
- Competency related to impressions is no longer restricted to material or purpose.
- Competency related to the final polish of composite restorations utilizing cups, points or disks is now approved through transfer of function.
- CPR became mandatory over a three-year period.
- 15 professional development credits per calendar year.

Inform employers regarding the current licensure status, salary expectations and benefits of Registered Dental Assistants.

- The Proposed Salary Guide was increased by 2.9% for 2016 and along with the 'Assisting Highlights' newsletter was circulated to all dentists in Saskatchewan.
- Promoted SDAA Benefits; the health insurance program available to dental assistants to dentists.

Encourage positive attitudes, professionalism and mutual respect within the workplace and the oral health profession.

- SDAA celebrated Dental Assistants Week on March 1-7 and promoted the week to all dental offices.
- The SDAA Benefit Plan is available to our members. Information is available at www.sdaabenefits.ca
- Continued to advertise the CDSS Team Assistance Program to encourage members to deal with personal issues that may affect their work.
- Held a 'Member Forum' at the 2015 conference to increase communication with the membership.

Provide all dental assistants in Saskatchewan with access to educational programs and courses that encourage professional and personal growth that include the development of interpersonal and negotiation skills.

- Seminars in November, March & April.
- Co-hosted Saskatchewan Oral Health Professions – Conference Sept 11-13, 2015
- Completely revised the SDAA website to expand the realm of information provided.

Effective Administration:

SDAA is fiscally accountable.

- SDAA operates within an approved budget.
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SDAA manages through policy governance.

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SDAA assess council for demographic balance and work towards appropriate succession planning.

- Succession planning is reviewed annually.
- Council demographics have been reviewed as part of the term of office annual report.

I am employed approximately 4 days per week at our office located at 603 Third St. in Kenaston. Tracey Taylor is employed two days per week as Professional Development Co-ordinator with responsibility for professional development courses, data entry and mail. Tracey is assigned to represent SDAA on the SOHP Conference team.

President Cara Breton has provided excellent, forward thinking leadership for the dental assistants' of Saskatchewan throughout 2015. It is a joy to work with the young, the young-hearted and bright individuals that are serving as your officers and directors. We look forward to continued success in 2016 and onward.

MOTION #3: Rita Mutlow – Anna Rogers / THAT the SDAA audited financial statement for the period January 1, 2015 – December 31, 2015 be accepted as presented. CD.

MOTION #4: Leslie Cochrane – Calla Effa / THAT Virtus Group is appointed to audit the financial statements as of yearend December 31, 2016. CD.

PROFESSIONAL
DEVELOPMENT REPORT

8. Tracey Taylor provided the following report: SDAA offers three seminars each year. These seminars are aimed primarily at dental assistants in the province but they are also open to other dental professionals, all have been very well attended. Since the 2015 AGM we held our final seminar of 2015 on Saturday November 7 at The Willows in Saskatoon. The morning presenter was Ms. Penney Murphy with Refocus, Recharge and Re-energize. The afternoon had two presentations; FASD followed by Diabetes and Oral

Care. The 2016 seminars will take place on Saturday April 9, 2016 in Saskatoon at the Western Development Museum. The morning presentations feature speakers relative to Autism Spectrum Disorders and Dental Fear as well as an Update on Blood Borne Pathogens. In the afternoon we have a three hour workshop on Myers Briggs: The Power of Personality Preferences. The second seminar of 2016 will begin following the morning AGM with a short presentation on FASD. In the afternoon Susan Woodley from Phillips Oral Care will be presenting; It takes a Village: Embracing Prenatal & Preschool Patients. The fall seminar is scheduled for Saturday November 5, 2016 at Evraz Place in Regina.

With the new member management system in place members now have the ability to register for all SDAA seminars online through the member portal and are encouraged to do so. Payments can be made through your online banking system using the same procedure and account number as your annual licence fee payments or by mailing your cheque or money order to the SDAA.

The SOHP 2015 Conference was held in Regina, September 10 – 12. SDAA was the co-chair for this event; Ms. Jo-Ann Chatterson took on this leadership role on behalf of the SDAA and did a superb job. Numbers were down a bit from previous years but still a fairly good turnout. Thank you to all those who volunteered throughout that very busy weekend.

Plans for the 2016 Conference are well underway; conference is scheduled to run from September 15-17, 2016 at TCU Place in Saskatoon. Information regarding the conference can be found on the conference website and brochures will be mailed out to all members in the June mailing. Registration is available online only. Registration fees are unchanged and remain at \$185 for dental assistants, please remember to register prior to the early bird deadline of July 29, 2016 as prices will increase. If anyone is interested in volunteering for the conference please let me know. Thank you all for coming today, I hope that you will stay for the presentations following our meeting and I hope to see in Saskatoon in September.

Ms. Taylor then provided a member orientation to the *in1touch* Association Management System.

ACCEPTANCE OF REPORTS

9. Ms. Breton called for a motion to receive all reports.

MOTION #5: Betsy Case – Lorie Huberdeau / THAT all reports be received. CD.

OLD BUSINESS

10. None.

NEW BUSINESS

11. None.

AWARDS

12. Ms. Breton announced he Saskatchewan Polytechnic Dental Assistant Student Essay Prize of \$500.00 was awarded to Deana Johnston.

Certificates of Appreciation are awarded to Jo-Ann Chatterson (9 years), Stacy Lynnes (6 years).

Members were presented with acknowledgements for twenty-five years' of service, 30, 35 & 40 year Certificates of Recognition.

ELECTION OF PRESIDENT ELECT

13. Ms. Breton turned the meeting over to Past President Jo-Ann Chatterson. Ms. Chatterson announced that the position of President Elect is vacant. She announced that she has received the nomination of Karly Edwards and called for further nominations. Ms.

Edwards indicated that she was willing to accept the nomination and provided an introduction.

MOTION #6: Stacy Lynnes – Gillian Isabelle / THAT Karly Edwards is elected to the position of President Elect. CD.

ELECTION OF DIRECTOR

14. Ms. Chatterson announced that council has two openings for directors on council as the election of Ms. Edwards to President Elect has created a second opening for a director. She called for nominations and noted that council has the authority to appoint if there are none elected.

INSTALLATION OF OFFICERS

15. The installation of officers proceeded with Ms. Nault presenting incoming president elect Edwards with the SDAA Operations Management Systems manual. Ms. Breton presented incoming President Nault with the SDAA Gavel and the Operations Management Systems manual to assist in conducting business as the SDAA President. Ms. Chatterson presented incoming Past President Breton with the Operations Management Systems manual.

ADJOURNMENT

16. Ms. Nault thanked the membership for their participation in today's meeting and indicated that she is looking forward to many successes over the next few years. She declared the fifty-eight Annual General Meeting adjourned at 10:18am.

MOTION #7: Rita Mutlow – Patricia McIntyre / THAT the meeting be adjourned at 10:18am.

REFERENCE 2 : Saskatchewan Dental Assistants' Association

Audited Financial Statement for the year ending December 31, 2016 (with comparative figures for 2015)

Revenue	2016	2015
Licensure	\$271,980	\$267,955
Member Professional Development Income	19,050	26,175
Other Income	15,834	11,349
Public and Professional Relations	140	210
	\$307,004	\$305,689
Expenses		
Accreditation Fees	6,989	4,818
Advertising and Promotion	9,354	6,132
Amortization	11,187	2,295
Executive Board Meetings	13,158	15,857
Gifts and Honorariums	1,060	710
Insurance	16,806	16,815
Interest and Bank Charges	1,677	1,623
Member Professional Development	19,736	22,891
Practice Inspections	-	3,679
Office and General	28,815	32,319
Professional Fees	5,950	26,354
Rent	6,900	6,875
Repairs and Maintenance	990	28
Staff Travel and Training	3,571	4,170
Telephone	2,725	2,585
Wages and Benefits	96,110	103,764
	\$225,028	\$250,915
Loss on Sale of Tangible Expenses	(\$330)	-
Net Income	\$81,646	\$54,774
Current Assets		
Cash	93,568	11,011
Term Deposits	153,100	614,900
Interest receivable	1,718	5,365
Prepaid expenses	1,450	1,050
Investments	461,800	12,000
Property, plant & equipment (tangible capital assets)	47,819	44,697
	\$759,455	\$677,023
Current Liabilities		
Deferred revenue	\$8,926	\$8,140
Member Equity	\$750,529	\$668,883
Members' equity – beginning of year	668,883	614,109
Net income	81,646	54,774
Members' equity – end of year	\$750,529	\$668,883

The above is an excerpt of the complete audited financial statement of the SDAА completed by Virtus Group.