

**SASKATCHEWAN DENTAL ASSISTANTS' ASSOCIATION
REPORTS FOR THE 2016 ANNUAL GENERAL MEETING
SATURDAY, APRIL 30, 2016
9:00AM – 10:15AM
EVARZ PLACE
ELPHINSTONE STREET, REGINA, SK**

AGENDA

- 1) Call to Order
- 2) Confirmation of a Quorum
- 3) Additions to the Agenda
- 4) Adoption of Minutes of Last Meeting (Reference #1)
- 5) Council Reports
 - a) Officers
 - i) President (Cara Breton)
 - ii) President-Elect (Gillian Nault)
- 6) Staff Reports
 - a) Executive Director
 - i) Strategic Outcome Report
 - ii) Auditor's Statement (Reference #2)
 - b) Professional Development Coordinator
- 7) Special Committee Reports (as required)
- 8) Acceptance of Reports
- 9) Old Business
- 10) New Business
- 11) Awards
 - a) Certificates of Appreciation
 - i) Jo-Ann Chatterson
 - ii) Stacy Lynnes
 - b) Certificates of Recognition
 - c) Awards
 - i) Saskatchewan Polytechnic Student Participation Award
 - ii) 25 Year Service Awards
 - iii) Susan Anholt Mentorship Award - none
 - iv) Marg Steckler Award of Excellence - none
 - v) Honorary Membership - none
 - vi) Honorary Life Membership – Jo-Ann Chatterson
 - vii) Past President's Award – Cara Breton
- 12) Election of Officer – President Elect
- 13) Election of Director
- 14) Installation of Officers
- 15) Appointment of Signatories
- 16) Adjournment

PRESIDENT-ELECT REPORT: Cara Breton, R.D.A. [this report will be supplemented verbally at the AGM]

Mission: The Saskatchewan Dental Assistants ' Association provides public protection through the regulation of competent practitioners; promotes excellence in oral health care and advocates for the health and safety of dental assistants.

Vision: "Respected, Responsible, Educated Oral Health Professionals".

I will take this opportunity to welcome members to our fifty-eighth annual general meeting and update everyone about events that have taken place over the past year. Council's main responsibility is to set direction, monitor the activities of the SDAA and direct the Executive Director.

Direction/Vision:

- An environmental scan is conducted at each meeting of council.
- Our new website and web-based Association Management System came online in the fall of 2015.
- Final Membership Statistics for 2015:
Practice: 1111
Restricted Practice: 0005
Temporary Restricted: 0023
Non Practice: 0216
TOTAL: 1355 (includes Honorary Life: 011)
New Registrants during 2015: 0092
Attrition from 2014 to 2015: 0073

Budget:

- The 2016 budget was approved in February, 2015. Council annually approves the budget and reviews income and expenses at each meeting in relation to the budget.
- Our licence fees have remained constant in 2016.
- The Commission of Dental Accreditation grant amount is \$6.74 per capita in 2016. The cost is based on the number of site visits required annually and changes every year.

Governance:

- Council has reviewed a "Executive Director Monitoring Reports" at all meetings in accordance with the schedule.
- Sections of our policy governance are being reviewed annually according to a three year schedule.
- Council held an in-camera session to discuss the annual review of the Executive Director.
- Council welcomed Karly Edwards, RDA, Doug Finnie, Judith Metcalfe, Pamela Spink, Jenn Zacharias, RDA, during 2015.
- Council will bid a fond farewell to Jo-Ann Chatterson, RDA and Stacy Lynnes, RDA at this meeting.

EXECUTIVE DIRECTOR/REGISTRAR: Susan Anholt, R.D.A.

The Annual Report is our report card. The Council defines the Mission, Vision and Strategic Outcomes. Staff has the responsibility to ensure that the mission, vision and outcomes are accomplished by various staff activities. The following provides an overview of SDAA activities.

Regulation:

1. *Ensure regulatory standards by adhering to the Regulatory Bylaws including CDAC accreditation, NDAEB examinations and standardized curriculum.*

- Established partnerships remain with the NDAEB, Commission on Dental Accreditation of Canada (CDAC), and Dental Assisting Regulatory Authorities [of Canada] (DARA).

Oral Health Initiatives

2. *Encourage oral public health initiatives through collaboration within the dental professions.*

- Promoted research on "Pregnancy and Oral Care", Saskatchewan Institute of Prevention.
- SDAA is an active member of the SOHP LTC committee which has finalized a proposal for oral care in LTC for presentation to the Ministry of Health."
- Supported "Creating a Tobacco Free Future for the People of Saskatchewan".
- Promoted "National Non-Smoking Campaign".

- Promoted “Free Day” at Saskatchewan Polytechnic Dental Division.
 - Promoted and participated in the April “Smile Drive’ Initiated by Canada’s Tooth Fairy, whereby dental supplies were collected and distributed to various support agencies.
 - Promoted “World Tobacco Free Day”.
- 3. *Expand workplace opportunities including long term care, public health initiatives and expanded function.***
- SDAA has continued to pursue the “Dental Assistant Care Plan” proposal for Long Term Care Facilities.
 - Our teaching kits for presentations to children and LTC facilities continue to be used regularly.
 - Participating in Northern Oral Health Working Group which appears to have concluded its mandate.
 - Lobbied for expanded function for RDA’s in Provincial Enhanced Oral Health Services.
- 4. *Monitor labour market supply and demand for dental assistants.***
- Monitoring shortages in profession through the activity on the Job Board, collecting month-end statistics for the Labour Market Planning and Systems Support Branch.
 - Participated on a CDSS Committee to strategize regarding labour market shortages of RDA’s.
 - Continued to reach out to CDI College to encourage the location of a dental assistant program in Saskatoon.

Competencies & Ethical Practice

- 5. *Registered Dental Assistants must be current with the Infection Prevention and Control Standards for the Oral Health Facility.***
- The SOHP “Infection Prevention and Control Standards” for Saskatchewan are posted on the SDAA website.
 - Have lobbied Saskatchewan Polytechnic for an online Sterilization Assistant course.
- 6. *Ensure safe and ethical practice through licensure and encouragement to report scope of practice infractions.***
- Distributed a list of licensed members and “Assisting Highlights” to all dentists in Saskatchewan in February, 2015. Dentists are now encouraged to review a current list available on the SDAA website.
 - All complaints are documented, addressed or referred as required. There were no complaints from members of the public in 2015. Other inquiries included a claim regarding workplace discrimination, two SHR were contacted regarding title protection in that dental aides cannot use the title dental assistant or designation DA. Three former members were reminded to renew their licences; one complied and two advised that they were not practising intraorally. The Professional Conduct Committee held one disciplinary hearing during which the Discipline Committee found the member guilty of Professional Misconduct and ruled that her licence be revoked and the member be held responsible for the cost of the investigation and hearing.
 - Continued Professional Liability Insurance (\$2m) for each member with practice status.
- 7. *Educate the public about the role and scope of practice within the dental assisting profession.***
- Our competency document is posted on our website.
 - Competency related to impressions is no longer restricted to material or purpose.
 - Competency related to the final polish of composite restorations utilizing cups, points or disks is now approved through transfer of function.
 - CPR became mandatory over a three year period.
 - 15 professional development credits per calendar year.
- 8. *Inform employers regarding the current licensure status, salary expectations and benefits of Registered Dental Assistants.***
- The Proposed Salary Guide was increased by 2.9% for 2016 and along with the ‘Assisting Highlights’ newsletter was circulated to all dentists in Saskatchewan.
 - Promoted SDAA Benefits; the health insurance program available to dental assistants to dentists.

9. Encourage positive attitudes, professionalism and mutual respect within the workplace and the oral health profession.

- SDAA celebrated Dental Assistants Week on March 1-7 and promoted the week to all dental offices.
- The SDAA Benefit Plan is available to our members. Information is available at www.sdaabenefits.ca
- Continued to advertise the CDSS **Team Assistance Program** to encourage members to deal with personal issues that may affect their work.
- Held a **'Member Forum'** at the 2015 conference to increase communication with the membership.

10. Provide all dental assistants in Saskatchewan with access to educational programs and courses that encourage professional and personal growth that include the development of interpersonal and negotiation skills.

- Seminars in November, March & April.
- Co-hosted Saskatchewan Oral Health Professions – Conference Sept 11-13, 2015
- Insertion & Carving of Amalgam Restorations – March 21 & 22, 2015
- Orthodontic Assisting, Fall, 2015
- Radiation QA for Dental Offices – October to December, 2015
- Gingival Retraction Cord Workshop – November 7, 2015
- Completely revised the SDAA website to expand the realm of information provided.

Effective Administration:

11. SDAA is fiscally accountable.

- SDAA operates within an approved budget.
- Council reviews Income & Expense/Budget Comparison Statement and Balance Sheet at every meeting.
- The auditor is appointed through the Annual General Meeting
- The Auditor's Statement is approved by Council for presentation to the AGM.
- Auditor's Report is circulated to the membership for presentation to the AGM in accordance with The Dental Professions Act.
- A second signatory receives cheques, copies of invoices and a cheque log twice a month and applies the second signature to all cheques.
- All Officers receive an Income & Expense statement, Balance Sheet and general ledger print-out on a monthly basis.
- The P.D. account income is deposited to main account to ensure that all SDAA transactions undergo annual audit.
- Increased email contact with members, including links to annual reports etc.

12. SDAA manages through policy governance.

- All members of council have the opportunity to review and comment on the executive director evaluation.
- A complete policy review schedule has been established and enacted.

13. SDAA assess council for demographic balance and work towards appropriate succession planning.

- Succession planning is reviewed annually.
- Council demographics have been reviewed as part of the term of office annual report.

I am employed approximately 4 days per week by the SDAA. Tracey Taylor is employed two days per week as Professional Development Co-ordinator with primary responsibility for all data entry and professional development. Tracey is assigned the responsibility of SDAA representation on the SOHP Conference team. The SDAA office remains located at 603 Third St. in Kenaston.

President Cara Breton has provided excellent, forward thinking leadership for the dental assistants' of Saskatchewan throughout 2015. This council is very focused on the competencies of Registered Dental Assistants and they will continue

to move the profession forward in a way that protects the public and recognizes your capabilities. It is a indeed a pleasure to work with your council. We look forward to continued success in 2016 and onward!

Required Motions:

MOTION: THAT the SDAA audited financial statement for the period January 1, 2015 – December 31, 2015 be accepted as presented.

MOTION: THAT Virtus Group is appointed to audit the financial statements as of yearend December 31, 2016.

PROFESSIONAL DEVELOPMENT: Tracey Taylor

SDAA offers three seminars each year. These seminars are aimed primarily at dental assistants in the province but they are also open to other dental professionals, all have been very well attended. Since the 2015 AGM we held our final seminar of 2015 on Saturday November 7 at The Willows in Saskatoon. The morning presenter was Ms. Penney Murphy with Refocus, Recharge and Re-energize. The afternoon had two presentations; FASD followed by Diabetes and Oral Care. The 2016 seminars will take place on Saturday April 9, 2016 in Saskatoon at the Western Development Museum. The morning presentations feature speakers relative to Autism Spectrum Disorders and Dental Fear as well as an Update on Blood Borne Pathogens. In the afternoon we have a three hour workshop on Myers Briggs: The Power of Personality Preferences. The second seminar of 2016 will begin following the morning AGM with a short presentation on FASD. In the afternoon Susan Woodley from Phillips Oral Care will be presenting; It takes a Village: Embracing Prenatal & Preschool Patients. The fall seminar is scheduled for Saturday November 5, 2016 at Evraz Place in Regina.

With the new member management system in place members now have the ability to register for all SDAA seminars online through the member portal and are encouraged to do so. Payments can be made through your online banking system using the same procedure and account number as your annual license fee payments or by mailing your cheque or money order to the SDAA.

The SOHP 2015 Conference was held in Regina, September 10 – 12. SDAA was the co-chair for this event; Ms. Jo-Ann Chatterson took on this leadership role on behalf of the SDAA and did a superb job. Numbers were down a bit from previous years but still a fairly good turnout. Thank you to all those who volunteered throughout that very busy weekend.

Plans for the 2016 Conference are well underway; conference is scheduled to run from September 15-17, 2016 at TCU Place in Saskatoon. Information regarding the conference can be found on the conference website and brochures will be mailed out to all members in the June mailing. Registration is available online only. Registration fees are unchanged and remain at \$185 for dental assistants, please remember to register prior to the early bird deadline of July 29, 2016 as prices will increase. If anyone is interested in volunteering for the conference please let me know. Thank you all for coming today, I hope that you will stay for the presentations following our meeting and I hope to see in Saskatoon in September.

REFERENCE #1

SASKATCHEWAN DENTAL ASSISTANTS' ASSOCIATION
ANNUAL GENERAL MEETING
APRIL 25, 2015
DREHER ROOM, THE WILLOWS, SASKATOON SK

- CALL TO ORDER 1. President Cara Breton called the meeting to order at 9:00am; welcoming members to the fifty-seventh annual general meeting. Ms. Breton introduced the members of council present.
- QUORUM 2. With 105 members in attendance, Ms. Breton declared that the requirement of a quorum (Administrative Bylaws; Section 9.3.2) is met by the members present.
- AGENDA 3. Ms. Breton called for additions to the agenda. She added:
- 13) Election of Director
 - 14) Adjournment renumbered.
- MOTION #1: Kelsey Desmarais – Andrea Ring / THAT the agenda be confirmed as amended. CD.**
- MINUTES 4. The minutes of the May 3, 2014 meeting were pre-circulated. Ms. Breton called for errors or omissions. There were none declared.
- MOTION #2: Jenn Zacharias – Calla Effa / THAT the minutes of the May 3, 2014 Annual General Meeting be adopted as circulated. CD.**
- PRESIDENT 5. Ms. Breton greeted the members present. She verbally highlighted her report on activities over the past year noting that Council's main responsibility is to set direction, monitor the activities of the SDAA and direct the Executive Director.
- Direction/Vision:
- An environmental scan is conducted at each meeting of council.
 - Council has chosen to make CPR a mandatory requirement in alignment with the other oral health professions.
 - Council increased the credit requirement for annual professional development to 15 credits.
 - Final Membership Statistics for 2014:

Practice:	1113
Restricted Practice:	0006
Temporary Restricted:	0013
Non Practice:	0204
TOTAL:	1336 (includes Honorary Life: 011)
 - New Registrants during 2014: 0092
 - Attrition from 2013 to 2014: 0056
- Budget:
- The 2015 budget was approved in May, 2014. Council annually approves the budget and reviews income and expenses at each meeting in relation to the budget.
 - The SDAA is now paying \$50.00 for each half/day stipend for council member and statutory committee members attending an in-person meeting.
 - Our licence fees will remain the same for 2016.
 - The Commission of Dental Accreditation grant amount is \$4.77 per capita in 2015. The cost is based on the number of site visits required annually and changes every year.
- Governance:
- Council has approved "Executive Director Monitoring Reports" at all meetings.
 - Sections of our policy governance are being reviewed annually according to a three year schedule.
 - Council held an in-camera session to discuss the annual review of the Executive Director.
 - Council welcomed Jenn Zacharias, RDA to Council in February, 2015.
- PRESIDENT-ELECT 6. Ms Nault introduced herself. She reported that she has attended meetings, responded to all emails

REPORT

and has been in contact with the officers on an ongoing basis. Ms. Nault noted that she represents SDAA on the Dental Assisting Program Advisory Committee at Saskatchewan Polytechnic.

EXECUTIVE DIRECTOR
REPORT

7. Ms. Anholt reviewed the 2014 Auditor's Report and outlined SDAA activities throughout 2014 to include:

Regulation:

Ensure regulatory standards by adhering to the Regulatory Bylaws including CDAC accreditation, NDAEB examinations and standardized curriculum.

- Continued partnerships with the NDAEB, Commission on Dental Accreditation of Canada (CDAC), and Dental Assisting Regulatory Authorities [of Canada] (DARA).

Oral Health Initiatives:

Encourage oral public health initiatives through collaboration within the dental professions.

- Supported Maternal Health project of the Saskatchewan Prevention Institute.
- Participated in the SOHP LTC committee which has developed a proposal for oral care in LTC which has been presented to the Ministry of Health.
- Participated in the Prevalence of Early childhood caries survey conducted by student in the College of Dentistry.
- Supported 'Creating a Tobacco Free Future for the People of Saskatchewan'.

Expand workplace opportunities including long term care, public health initiatives and expanded function.

- Pursuing the "Dental Assistant Care Plan" proposal for Long Term Care Facilities.
- A kit is now available for staff training in LTC facilities.
- Participating in Northern Oral Health Working Group.

Monitor labour market supply and demand for dental assistants.

- Monitoring shortages in profession through the activity on the Job Board.
- In contact with SK Immigration Nominee Program to ensure they are aware of shortages.
- Contacted CDI College to encourage the location of a dental assistant program in Saskatoon.
- Responded to Northland College providing information relative to needs assessment for RDA's in northern Saskatchewan

Competencies & Ethical Practice

Registered Dental Assistants must be current with the Infection Prevention and Control Standards for the Oral Health Facility.

- The SOHP "Infection Prevention and Control Standards" for Saskatchewan are posted on the SDAA website. An online course is under development.

Ensure safe and ethical practice through licensure and encouragement to report scope of practice infractions.

- Distributed a list of licensed members and "Assisting Highlights" to all dentists in Saskatchewan; February, 2015.
- All complaints are documented, addressed or referred as required. The Professional Conduct Committee held one investigation during 2014 regarding alleged fraudulent billing of insurance claims by a RDA. The investigation concluded in late 2014 and the committee has requested that the discipline committee convene a hearing. There were no complaints from members of the public in 2014. Other inquiries included a claim regarding workplace discrimination, two RDA's contacted the office regarding workplace bullying and one RDA contacted the office regarding infection control practices. This concern was forwarded to the College of Dental Surgeons of Saskatchewan.
- Continued Professional Liability Insurance (\$2m) for each member with practice status.

Educate the public about the role and scope of practice within the dental assisting profession.

- Our competency document is posted on our website.
- Included patient care section on the website which will be continually enhanced.

Inform employers regarding the current licensure status, salary expectations and benefits of Registered Dental Assistants.

- 'Assisting Highlights' newsletter was circulated and the Proposed Salary Guide was increased by 4% for 2015 and circulated to all dentists in Saskatchewan.
- Promoted SDAA Benefits (health insurance accessible to dental teams).

Encourage positive attitudes, professionalism and mutual respect within the workplace and the oral health profession.

- Dental Assistants Week was promoted to all dental offices.
- The SDAA Benefit Plan is available to our members. Information is available at www.sdaabenefits.ca
- Advertised the CDSS **Team Assistance Program** to encourage members to deal with personal issues that may affect their work.
- Held '**Members Forum**' at the 2014 Conference for information sharing.

Provide all dental assistants in Saskatchewan with access to educational programs and courses that encourage professional and personal growth that include the development of interpersonal and negotiation skills.

- Seminars in November, March & April.
- Co-hosted Saskatchewan Oral Health Professions Conference – Sept 2014
- Insertion & Carving of Amalgam Restorations – March 21 & 22, 2015
- Completely revised the online "*Dental Assistant Handbook*".

Effective Administration:

SDAA is fiscally accountable.

- SDAA operates within an approved budget.
- Council reviews all financial statements at every meeting.
- The auditor is appointed through the Annual General Meeting.
- The Auditor's Statement is approved by Council for presentation to the AGM, and pre-circulated to members.
- A second signatory receives cheques, copies of invoices and a cheque log twice a month and applies the second signature to all cheques.
- All Officers receive an Income & Expense statement, Balance Sheet and general ledger print-out on a monthly basis.
- The P.D. account income deposited to main account to ensure that all SDAA transactions undergo annual audit.

SDAA manages through policy governance.

- All members of council have the opportunity to review and comment on the executive director evaluation.
- A policy review schedule has been established.

SDAA assess council for demographic balance and work towards appropriate succession planning.

- Succession planning is incorporated into ends and is reviewed annually.
- Council demographics have been reviewed as part of the term of office annual report.

I am employed approximately 4 days per week at our office located at 603 Third St. in Kenaston. Tracey Taylor is employed two days per week as Professional Development Co-ordinator with responsibility for professional development courses, data entry and mail. Tracey is assigned the responsibility of SDAA representation on the SOHP Conference team. Patti Burlock, RDA has been hired on a part-time basis for research and course development.

President Cara Breton has provided excellent, forward thinking leadership for the dental assistants' of Saskatchewan throughout 2014. It is a joy to work with the young, the young-hearted and bright individuals that are serving as your officers and directors. We look forward to continued success in 2015 and onward.

MOTION #3: Holly Hanson – Shelly Stafford-Craik / THAT the SDAA audited financial statement for the period January 1, 2014 – December 31, 2014 be accepted as presented. CD.

MOTION #4: Melissa Kowbel – Cindy Bartko / THAT Virtus Group is appointed to audit the financial statements as of yearend December 31, 2015. CD.

PROFESSIONAL
DEVELOPMENT
REPORT

8. Tracey Taylor provided the following report:
- SDAA offered three seminars in 2014; April in Saskatoon featured Aboriginal Awareness and research with at risk populations and the use of Motivational Interviewing. May 2014 in Regina featured Workplace Harassment, Radiation and Quality Assurance procedures. November in Regina featured 'Oral Cancer' and "Communicating with Impact".
 - The March 14, 2015 seminar in Regina included Yoga for Back Care, Dental Photography and a Meyers-Briggs personality presentation. Today's course includes Yoga for Back Care and 'It takes A Village: Healthy Beginnings for Mom to Pre-schoolers'.
 - The 2015 Conference will take place September 10 – 12, 2015 in Regina. Registration is only available online and the early bird fee is \$185 until the deadline of July 29, 2015. Early registration is encouraged to avoid late fees.
 - Jo-Ann Chattersson has accepted the leadership role of co-chair.
 - Information regarding conference can be found on the SOHP conference website.

ACCEPTANCE OF
REPORTS

9. Ms. Breton called for a motion to receive all reports.

MOTION #5: Laura Phillips – Andrea Ring / THAT all reports be received. CD.

OLD BUSINESS

10. None.

NEW BUSINESS

11. None.

AWARDS

12. Ms. Breton announced that Certificates of Appreciation are awarded to Jacklyn Sies (6 years), Karen Bobinski (3 years), Bob Hryniuk (3 years) and Barbara von Tigerstrom (3 years).

Members with twenty-five years' service are Shannon Beaurivage, Hilary Brunsch, Leslie Cochrane, Shannon Elaschuk, Wanda Finlay, Denise Hagen, Noreen Junop, Wendy Kosmonek, Connie Merkosky, Susan Riehl, Christine Roflik, Rhonda Schlosser, Leanne Semenchuck, Mary Ann Syrenne and Tammy Warsylewicz

The Saskatchewan Polytechnic Dental Assistant Student Essay Prize of \$500.00 was awarded to Teri Hunter.

ELECTION OF
DIRECTOR

13. Ms. Chattersson assumed the chair and noted that there was one position open on Council. She indicated that we have received the resume from Karly Edwards called for that position. There were no further nominations from the floor.

MOTION #6: Susan Guenther / Debra Trofimuk / THAT Karly Edwards is elected as a director on the SDAA council to begin a three year term effective April 25, 2015. CD.

ADJOURNMENT

14. Ms. Breton thanked the membership for their participation in today's meeting and indicated that she is looking forward to many successes over the next few years. She declared the fifty-seventh Annual General Meeting adjourned at 9:39am.

REFERENCE 2 : Saskatchewan Dental Assistants' Association

Audited Financial Statement for the year ending December 31, 2015 (with comparative figures for 2014)

Revenue	2015	2014
Licensure	\$267,955	\$265,070
Member Professional Development Income	26,175	16,950
Other Income	11,349	8,241
Public and Professional Relations	210	140
	\$305,689	\$290,401
Expenses		
Accreditation Fees	4,818	6,101
Advertising and Promotion	6,132	4,013
Amortization	2,295	1,969
Executive Board Meetings	15,857	13,535
Gifts and Honorariums	710	987
Insurance	16,815	15,931
Interest and Bank Charges	1,623	1,725
Member Professional Development	22,891	15,130
Practice Inspections	3,679	1,051
Office and General	32,319	16,598
Professional Fees	26,354	6,753
Rent	6,875	6,600
Repairs and Maintenance	28	
Staff Travel and Training	4,170	4,406
Telephone	2,585	2,583
Wages and Benefits	103,764	93,960
	\$250,915	\$191,342
Net Income	\$54,774	\$99,059
Current Assets		
Cash	11,011	10,866
Term Deposits	614,900	321,000
Interest receivable	5,365	3,154
Prepaid expenses	1,050	1,350
Investments	-	281,900
Property, plant & equipment (tangible capital assets)	44,697	4,494
	677,023	\$622,764
Current Liabilities		
Deferred revenue	\$8,140	\$8,655
Member Equity	\$668,883	\$614,109
Members' equity – beginning of year	614,109	515,050
Net income	54,774	99,059
Members' equity – end of year	\$668,883	\$614,10

The above is an excerpt of the complete audited financial statement of the SDAA completed by Virtus Group.